

Ocala Jeep Club of Florida, Inc.
PO Box 5781
Ocala, FL 34478

Article I : Name & Purpose

- A. Name of Club : This organization shall be known as the Ocala Jeep Club of Florida, Inc.
- B. Purpose of Club
 - 1. The club provides social, educational, and recreational activities for its members.
 - 2. The club participates in and supports civic activities while enjoying and protecting all local, state, and federal resources and to assist various government agencies with the development of off-road trails and areas.
 - 3. The club will adhere to the principles of the Tread Lightly program and the United Four Wheel Drive Association.
- C. Rules and Regulations : As not explicitly stated in the Articles of Incorporation, these bylaws govern the actions of the Ocala Jeep Club of Florida, Inc.

Article II : Membership

- A. Eligibility
 - 1. To become a member of the Ocala Jeep Club of Florida, Inc. you must own a Jeep.
 - 2. Family membership is limited to immediate family members living in the same household.
 - 3. First time applicants or guests may come to one membership meeting or trail ride before officially joining the club.
 - 4. A club members membership may be revoked if they no longer own a Jeep or do not adhere to the policies stated in these bylaws. No refund on prorated membership dues will be given.
 - 5. An active member is defined as a family whose club dues is currently paid in full.
- B. Membership & Dues
 - 1. Applicants must fill out the following information : Name, spouse, children, address, phone number, email address, and description of Jeep. Members will receive a membership packet containing club information and a yearly club vehicle decal.
 - 2. All members must conduct themselves in a respectable and orderly fashion during all club activities.
 - 3. Dues for the organization shall be \$40 per calendar year for each family membership. Memberships extend from January through December. Members joining at Jeeptoberfest through the end of the calendar year may pay \$40 and have their membership carry over to the following calendar year. Annual membership dues paid between January and March will receive ongoing club communications. Memberships paid after March will be added to club communications as dues are paid in full.
 - 4. Club dues will be used for club purchases and expenditures for club activities such as t-shirts, meals at trail rides, etc.
- C. Non-discrimination : Ocala Jeep Club of Florida, Inc. is committed to making sure, to the fullest extent possible, that each and every person who attends, participates in, assists, works for, or observes any event or activity by, under the auspices of, or to the extent controlled by the Ocala Jeep Club, shall be entitled to be treated fairly, with dignity and respect, and without discrimination or harassment. Therefore, the Ocala Jeep Club expressly and deliberately prohibits discrimination against any such person based on race, color, sex, age, religion, national origin, disability, veteran status, or any other status protected by the laws of the United States and the state of Florida.

'Discrimination' includes harassment or harassing conditions or circumstances, including persistent or repeated comments, jokes, innuendos, or other explicit or suggestive language; requests or demands for conduct; or other verbal or physical conduct that is not welcome and is personally offensive, based on any of the protected categories identified above. Anyone who feels he or she has been a target of discrimination, or believes he or she has witnessed discrimination, should report it immediately to an officer or other responsible person with the Ocala Jeep Club, other than the person or persons believed to be the perpetrator of the alleged discrimination.

D. Meetings

1. Monthly business meeting will be held the second Saturday of every month starting at 7:00pm. The Officers have the right to move a meeting due to extenuating circumstances.
2. Socials will be held the fourth Saturday of each month, unless otherwise scheduled.
3. Trail rides will be scheduled in advance.
4. A schedule of monthly activities shall be provided.
5. An attendance or sign in sheet will be required at each meeting and event.

Article III : Board of Directors

- A. Officers : The officers of the Ocala Jeep Club of Florida, Inc. shall consist of President, Vice President, Secretary, and Treasurer. A founding member or past president may be included as a voluntary advisory position and voting tie-breaker.

1. President:

- a. Preside over meetings, be present at all scheduled events when possible along with other officers.
- b. Has the duty to carry out all policies and decisions to the membership.

2. Vice President:

- a. In absence of President, the Vice President shall serve in President's capacity.
- b. Oversee various committees as necessary.

3. Secretary:

- a. Keep and preserve all records and minutes of the meetings.
- b. Organize, as necessary, documentation for all club events.

4. Treasurer:

- a. Keep accurate a complete records of the funds and accounts of the organization.
- b. Collect dues from membership director and maintain these records.
- c. Make disbursements from funds only as directed by membership.
- d. Provide financial report at each business meeting to be published in the minutes.
- e. Identify another club member to serve as authorized check signer in the event that the treasurer is incapacitated.

- B. Directors : The officers of the Ocala Jeep Club of Florida, Inc. may appoint directors for: Charities, Public Relations, Membership, Merchandise, Activities, and to coordinate the website.

1. Charity Director :

- a. Lead the charity committee in reviewing proposals for donation.
- b. Be responsible for collecting and organizing data on proposed receiving organizations.
- c. Develops the list of charities for the membership to review at a scheduled meeting.

2. Public Relations :

- a. Send out all club emails regarding meetings, socials, or special events, and minutes.
- b. Update the Facebook page and work with secretary on updating the website calendar.
- c. Work as point person for vendors and organizations that contact the club.

3. Membership :
 - a. Keep club membership database current.
 - b. Work with new and returning club members to collect dues and distribute membership packets.
4. Merchandise :
 - a. With approval of board of directors, purchase and sell all club related merchandise.
 - b. Develop additional apparel for special events (Rock Run, Jeetoberfest, etc.)
5. Activities :
 - a. Research and organize socials for the club
 - b. Develop an action plan for regular trail rides
 - c. Work to support the Public Relations Director and sharing information with the club.
6. Website Coordinator :
 - a. Work with Board of Directors for implementation of website changes.
 - b. Act as liaison between directors and membership for access to website updates.
- C. Election and Voting Protocol
 1. The membership shall meet and elect officers each year.
 2. Nominations for officers shall be done in person at the November business meeting or at a time determined by club officers. All nominations must take place in person at an Ocala Jeep Club of Florida, Inc. sanctioned event. No other nominations will be taken outside of this established window. Elections will take place in December. One paper ballot will be given to each family membership.
 3. The newly elected officers will take office in January of the following year. All outgoing officers will meet with their respective replacements to prepare them for office before the end of January.
 4. The office of President, Vice President, and Secretary shall be elected each year and any one candidate shall only serve two consecutive terms.
 5. The Treasurer, due to the nature of the position, shall be elected each year but may have an open-ended tenure.
 6. In the event of a vacancy of office, there will be a special election to fill the position. This person will complete the term of the vacated office.
 7. Elections and all called membership votes shall be decided by a majority vote of the active members present at a business meeting where elections take place. All active members are encouraged to attend these pre-planned meetings.
 8. Any officer of the Ocala Jeep Club of Florida, Inc. may be impeached with a $\frac{2}{3}$ majority vote of the active membership.

Article IV : Expenditures and Finance

- A. The treasurer is responsible for the collection of all monies received from all sources and must maintain custody of funds until such time they may be deposited at the bank.
- B. Recurring operating expenditures shall not require prior membership approval. Other expenditures require the vote and approval of the membership.
- C. The officers and directors will have a spending limit of \$1000 on issues that require a timely response. Any expenditures over \$1000 will be taken to the club for a majority vote of members present.
- D. Distribution of Assets on Dissolution : On, or in the event of dissolution of this corporation, the board of directors shall dispose of all of the assets of this corporation exclusively for the purposes

of this corporation in the manner or to the organization or organizations that are organized and operated exclusively for charitable, educational, religious, or scientific purposes and that shall at the time qualify as exempt organizations under §501 (c) of the Internal Revenue Code, or the corresponding provisions of any future US Internal Revenue law, after paying or making provisions for the payment of all liabilities of this corporation. Any assets not disposed of shall be disposed of by a court of competent jurisdiction of the county where the principal office of this corporation is then located exclusively for the purposes or to the organizations that the court determines are organized and operated exclusively for charitable, educational, religious or scientific purposes.

Article V : Vehicle Events

A. Vehicle Approval and Safety

1. All vehicles used during off road events must be Jeeps and must have adequate equipment for legal operation. (See published required safety list)
2. Seat belts are required for all occupants. (If applicable to Jeep make/model)

B. Use of Alcohol and Drugs

1. Alcohol and illegal substances are not allowed while driving as per Florida law and per Ocala Jeep Club of Florida, Inc. If these violations occur the member/members will be asked to leave the activity/trail ride and may have their memberships revoked.
2. Alcohol will only be permitted at campouts or other non-motorized activities.
3. Alcohol will not be permitted on scheduled trail rides.

C. Rules for Trail Riding

1. Adhere to the Tread Lightly Program.
2. Trash - Pack it in - Pack it out.
3. Club members are responsible for their children and guests.
4. Wear your seat belt (if applicable.)
5. Always help inexperienced drivers on the trail.
6. Choose your trail wisely, make good judgement calls while trail riding. Don't be afraid to ask for help from your fellow members.
7. While trail riding, make sure that you have visibility on the driver behind and in front of you. If you lose sight of the person behind you, stop.
8. Never ride by yourself.

D. Liability

1. While trail riding, if you venture into an unmarked area or closed area, and an officer of the law issues you a ticket or an arrest or confiscation of your vehicle occurs, liability is bore solely by the owner or person doing the action, not the Ocala Jeep Club of Florida, Inc.
2. The Ocala Jeep Club of Florida, Inc. (nor its members) is not responsible for loss, theft or damage to any vehicle. Personal property in vehicles is solely the owner's responsibility. Each person is there voluntarily and responsible for their actions.
3. All present members will required to sign a liability waiver when arriving at a club sanctioned trail ride or event that allows for driving Jeeps.

Article VI : Amendments : These bylaws are amended by majority vote of the membership present at the monthly business meeting. Any amendment to the bylaws must be presented to the membership at a regular club meeting preceding that in which the vote is taken.

Article VII : Indemnification

This corporation shall indemnify any person, including but not limited to, all officers, employees, directors and agents, who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative, by reason of the fact that he is or was a director, officer, employee, or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorney's fees), judgments, fines, and amounts paid in settlement, actually or reasonably incurred by him in connection with such action, suit or proceeding, including any appeal thereof, if he acted in good faith and in a manner he reasonably believed to be in, or not opposed to, the best interest of the corporation and, with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful.

This obligation shall extend to any action by or in the right of the corporation to procure judgments in its favor, except that no indemnification shall then be made in respect of any claim, issue, or matter as to which such person is adjudged liable for negligence or misconduct in the performance of his duty to the corporation unless, and only to the extent that, the court in which such action or suit was brought shall determine upon application by the Board of Directors of the corporation that despite the adjudication of liability, such person is fairly and reasonably entitled to indemnity in view of all the circumstances of the case. Any indemnification under this Bylaw shall be made only on a determination made by a majority vote of a quorum consisting of directors who are not parties to the action, suit or proceeding. Said indemnification is not subject to the approval of the shareholders.

This indemnification provision shall continue in effect for persons who have ceased to be a director, officer, employee or agent, and shall additionally apply for the benefit of the heirs, executors and administrators of such a person. The corporation shall additionally have the power to indemnify any of the above designated classes of persons, extending the scope of the above indemnification provisions, with the exception that no indemnification shall be made for gross negligence, willful misconduct, or proven criminal liability, unless such additional indemnification is provided for by any resolution or agreement adopted by a majority of disinterested directors, or authorized by a majority of the stockholders.